



Catalogue n.                      Subject:      Call for applications concerning a public competition, with qualifications and interview assessments, for the award of n. 1 type b) research grants for the conducting of research activities at the Università degli Studi di Pavia's Department of Biology and Biotecnologies "Lazzaro Spallanzani" - deadline February 12<sup>th</sup>, 2021 at 12.00 a.m.

Title: III      class: 13

## THE DIRECTOR

- CONSIDERING** Law dated 30 December 2010, n. 240, concerning 'Regulations governing the organisation of universities, academic personnel and recruitment, as well as government, in order to improve the quality and efficiency of the university system', and in particular art. 22 concerning the award of research grants for the conducting of research activities;
- CONSIDERING** D.L. dated 31 December 2014, n. 192, converted with modifications by Law dated 27 February 2015, n. 11, which extended for two years the total duration of the grants established pursuant Art. 22 Law n. 240/2010 prolonging it from four to six years;
- CONSIDERING** the Ministerial Decree. 09.03.2011, n. 102, recorded by the Court of Audit on 13 May 2011;
- CONSIDERING** the University Regulations regarding the assignment of research grants pursuant Art. 22 of Law n. 240/2010, emanated by D.R. n. 1148 – prot. n. 21281 dated 31.05.2011, published on the University's official noticeboard on 06.06.2011, in force from 07.06.2011, subsequently modified with the DD.RR. n. 1146 - prot. n. 22064 of 11.05.2015 and n. 767 - prot. n. 30545 of 09.03.2020 and with the resolutions of the governing bodies that approved, only for the academic year 2020/2021, the amendment of art. 17 paragraphs 1 and 2;
- CONSIDERING** in particular articles. 3, 4 and 7 of the said Regulations concerning the establishment of type B research grants with funds provided wholly by the University grant and/or co-financed;
- CONSIDERING** the Department of Biology and Biotecnologies "Lazzaro Spallanzani" Decree no 000/2021 dated January, 11<sup>th</sup> 2021 that approved the establishment of type B research grants based on the requests presented by University teaching staff;
- CONSIDERS IT APPROPRIATE** to emanate a public call for applications document that considers qualifications and interviews for the assignment n. 1 B-type research grants for research activities at the Università degli Studi di Pavia's Department of Biology and Biotecnologies "Lazzaro Spallanzani"

### DECREES

#### Art. 1

#### Subject

1. The Università degli Studi di Pavia's Department of Biology and Biotecnologies "Lazzaro Spallanzani" announces a public call for applications, considering qualifications and interviews, for the assignment n. 1 B-type research grants for

research activities specified below:

PICA COMPETITION CODE	RESEARCH PROGRAMME		
<b>DBB2021-B01</b>	<b>Population Genomics of coevolution between nonretroviral RNA viruses and their hosts</b>		
NUMBER OF GRANTS: 1	RESEARCH TEAM LEADER: <b>PROF. MARIANGELA BONIZZONI</b>		
SCIENTIFIC-DISCIPLINARY SECTOR	DURATION IN YEARS:	DEPARTMENT:	
<b>BIO/05</b>	<b>1 (renewable) with effect from 1 June 2021</b>	<b>Biology and Biotechnologies "Lazzaro Spallanzani"</b>	

2. The aim of research grants is to allow qualified candidates to conduct research at the University.
3. The grant, including eventual renewals, cannot exceed six years in duration except during periods in which the grant has been has been utilised concurrently with a research doctorate without a scholarship, within the established duration of the relative course. Eventual renewals are dependent upon a positive evaluation of the research activities by the Department Board, as well as an availability of funds.

## **Art. 2**

### ***Participation requirements***

1. Research grants are destined to those who possess a degree in Advanced Biotechnologies (with a course duration of not less than 4 years, as referred to in the pre-existing academic regulations pursuant to D.M. n. 509/1999) or post-graduate degrees (pursuant to D.M. n. 509/1999 and to n. 270/2004), accompanied by adequate professional scientific experience in conducting research activities. Research doctorates, or equivalent qualifications awarded overseas, are considered preferential, namely specialist qualifications in the medical field together with adequate scientific productions in the chosen research sector. The educational qualification has to concern the research theme.
2. Candidates in possession of a qualification awarded overseas but which has yet to be recognised pursuant to the laws currently in force, should attach to their application the documents that will allow the examining board to assess the qualifications for the sole purpose of the selection procedure only.
3. Candidates must be in possession of the required qualifications at the application deadline.
4. Selected candidates are provisionally admitted subject to the selection procedure. The administration office reserves the right, at any time and with motivated provision, to exclude candidates who do not meet the established requirements. These decisions will be communicated to the interested party.
5. Research grants cannot be awarded to staff at the University, at public bodies and research and testing institutions, at the national agency for new technologies and the development of sustainable economic development (ENEA) and at the Italian Space Agency (ASI), as well as at institutions whose post-graduate scientific qualification has

been recognised as equivalent to a research doctorate pursuant to Art. 74, comma 4, of D.P.R. 11 July 1980 n. 382.

6. Research grants may be assigned to personnel at public institutions other than those listed in the previous comma provided they are on leave and do not receive a grant from their place of work per the entire period of the contract referred to in article 10 of this call for applications.
7. Research grants cannot be awarded to those enrolled, for the duration of the contract as referred to in article 10 of this call for applications, on degree courses, specialist degree courses, short masters degrees, funded research doctorates or medical specialisations, in Italy or overseas, or on university Masters course.
8. Pursuant to Art. 18, comma 1, lett. b) and c) of Law n. 240 dated 30 December 2010, research grants cannot be awarded to those related by marriage, consanguinity or affinity, up to fourth degree relations, to teaching staff from the department/research centre or institution that is proposing to offer the contract, the Dean, the Director General or member of the University Administration Board.
9. Research grants cannot be awarded to those who have signed contracts, pursuant to Art. 22 (*Research grants*) and Art. 24 (*Temporary research positions*) of Law n. 240 dated 30 December 2010, with other universities and/or other subjects outlined in comma 5 of the present article, whose duration together with that of the contract outlined in this call for applications, exceeds 12 years (including six years of research grants, except during periods in which the grant has been utilised concurrently with a research doctorate without a scholarship, within the established duration of the relative course), even when non-continuous, as set out in Art. 22, comma 9 of the cited Law; maternity leave and sick leave are not taken into consideration when calculating the time limit.

### **Art. 3**

#### ***Research grant amounts***

1. The gross amount of the research grant is **€ 22.000,00**, inclusive of all the taxes to be borne by the recipient of the grant and will affect the **ERC 3 funds-Prof.ssa Bonizzoni**.
2. The research grant is paid in monthly instalments.
3. From 2011, grants for research activities will be subject to: article 4 of Law 13 August 1984, n. 476 (concerning tax); article 2, comma 26 and successive commas, of Law 8 August 1995 n. 335 and successive modifications (regarding social security); Labour and Social Security Ministerial decree of 12 July 2007, published in the G.U. n. 247 dated 23 October 2007 (regarding obligatory suspension from work during maternity); and art. 1, comma 78, of Law 27 December 2006, n. 296, and successive modifications (regarding sick leave). During the period of compulsory maternity leave, benefits from INPS, pursuant to art. 5 of the cited decree dated 12 July 2007, will be assimilated by the university until the full research grant amount is reached.

### **Art. 4**

#### ***Application and deadline for submissions***

1. The application for admission to the selection procedure, together with any documents and publications deemed useful for the purposes of assessment, must be submitted electronically, under penalty of exclusion,

**February 12<sup>th</sup>, 2021, at 12:00 a.m.**

by connecting to the following web page:

<https://pica.cineca.it/unipv>

clicking on "Assegni di ricerca", and then choosing the relevant call for applications.

It is necessary to have a valid e-mail address to be able to register with the system.

Following the guidelines published in the procedure, the candidate must enter all data required for submitting the application and attach all support documents electronically in .PDF format.

The admission form can be submitted only if all the mandatory fields have been filled in.

Until the deadline for the submission of applications, the procedure allows candidates to save any data entered in "draft" mode.

Before the deadline, it is possible to withdraw the application and to submit a new application within the deadline. If the candidate has not completed the procedure for submitting the application, he can modify it, following the guidelines.

Upon expiry of the deadline, the application for admission to the procedure must be completed in a definitive manner and, after being dated, signed and uploaded to the system, it must be submitted electronically; the system will thereafter not permit access and, therefore, changes and/or document integration will not be allowed.

Once the application dated and signed has been submitted and uploaded, the candidate may ask Italian or foreign experts to upload one or more letters of reference (max 3) using the online procedure before the peremptory deadline of the call for applications; it is therefore recommended, when compiling and closing applications, that candidates take into consideration the time needed to complete the process, the penalty for which could be the inadmissibility of their references. Reference letters directly attached to the online application submitted by the applicant are not allowed.

Once the application dated and signed has been submitted and uploaded, candidates with disabilities and/or invalidity pursuant to Law n. 104 of February 5, 1992 and subsequent modifications and additions, or those candidates diagnosed being DSA (i.e., having specific learning disabilities) according to Law n. 170 of October 8, 2010, can request - by filling out a separate online application form and by providing appropriate certification issued by the public health facility or accredited facility - aids or additional time for their interview. This request must be submitted before the peremptory deadline for the call for applications; therefore, it is recommended, when completing and closing applications, that candidates take into consideration the time needed to complete the process, the penalty for which could be the inadmissibility of their request.

The date on which the application is submitted electronically will be certified by the computer system through a special receipt issued automatically and sent via e-mail to the candidate. Each application will be given a numerical identifier which, together with the selection announcement code, must be specified in any communication relating to the procedure.

The application for admission must be completed and validated according to the following procedures:

- by digital signature, using a smart card, a USB token for digital signature, or remote signature, all of which permit the holder to sign documents digitally:
- in the case of a Smart card or USB token for digital signature, compatibility with the digital signature device of the ConcorsiOnLine system must be verified. If it is compatible, the holder can sign the application directly on the server (e.g. ConFirma);
- should candidates not have a digital signature device compatible with the ConcorsiOnLine system or not be the holder of a remote signature with access to a portal for the subscription of generic documents, the .PDF file generated by the system must be saved on their computer and, without being altered in any way, must be signed digitally in CADES format: a file with a .p7m extension will be generated and this must be uploaded to the system. Any changes made to the file before the digital signature/remote signature will prevent the automatic verification of the correspondence between the content of this document and the original, and will result in the exclusion of the application.

In the event that it is impossible to effectuate one of the above two options:

- candidates must save the PDF file generated by the system on their computer and, without making any changes, print it and affix their full handwritten signature to the last page of the printout. This document must then be scanned and uploaded to the system.

**Unsigned and undated applications for participation will be rejected.**

The IT procedure could be occasionally subject to interruptions owing to technical requirements. In the event of problems, contact the following e-mail address: [unipv@cineca.it](mailto:unipv@cineca.it).

2. When applying to participate, candidates must declare under their own responsibility and pursuant to articles 46 and 47 of Presidential Decree n. 445, December 28, 2000:
  - a) their participation in the research project;
  - b) their personal details, date and place of birth, citizenship, tax file number if Italian citizens, residential address and the address chosen for the purposes of the selection (including postcode), mobile phone number, e-mail address and, if applicable, PEC and/or Skype address;

- c) to be in possession of a bachelor's degree (course of study lasting no less than 4 years, provided for by the didactic regulations prevailing under Ministerial Decree No. 509/1999) or an honours/master's degree (pursuant to Ministerial Decree No. 509/1999 respectively and No. 270/2004), indicating the mark obtained, the title of the thesis, the name of the supervisor, the date, as well as the name of the University where the degree, or the equivalent academic qualification obtained abroad was conferred. *In the event that the foreign qualification has not been deemed equivalent*, the candidate must make a request for equivalence, for the sole purpose of participating in the selection, accompanied by: 1) if the qualification had been obtained in an EU country: a list of the exams taken with the relative assessment and the legal duration of the course; 2) if the qualification has been obtained in a non-EU country: certificates of the university degrees translated into Italian or English, the list of exams taken with the relative assessment, and the legal duration of the course.
- Candidates must also present any other useful documentation (e.g., a Diploma Supplement, a certificate of equivalence of qualification issued by the local authority, etc.) so as to allow the Commission to ascertain equivalence solely for the purposes of participation in the selection procedure.
- d) if they hold a PhD degree, providing details regarding the title of their thesis, the name of their coordinator, as well as their date of graduation, their final mark/assessment, and the University responsible for their PhD programme – to be documented according to the procedure outlined in letter c) above;
- e) any research grant(s) that is/are currently or was/were previously held and which does/do not exceed a maximum time period of twelve years, even non-consecutive, considering the total duration of the contracts referred to in art. 22 (*research grants*) and art. 24 (*fixed-term researchers*) of Law n. 240, December 30, 2010, even undertaken in conjunction with other universities and/or with the other parties referred to in art. 2 paragraph 5, together with the duration of the contract referred to in this call for applications;
- f) any other qualifications obtained (specialization diplomas and certificates of attendance at post-graduate specialization courses obtained either in Italy or abroad, involvement in recognised research activity with public or private parties through the provision of contracts, scholarships or work assignments, both in Italy and abroad, etc.) - documented according to the methods set out in paragraphs 3 and 4 below, and letter c) of the present paragraph;
- g) to undertake a proficiency test of the english language;
- h) any dependence on a public administration referred to in paragraph 6, art. 2 of the present call for applications;
- i) to have read the regulations of the call for applications.

Candidates undertake to communicate promptly any change in their position as well as changes of residency, address or other details stated in the application;

3. Pursuant to art. 40, paragraph 1, D.P.R. 445/2000, no certificate issued by a public administration can be attached to the application form. If attached, the document will not be taken into account when evaluating the application.
4. Only qualifications issued by individuals and/or private organizations can be submitted.
5. Candidates must attach to the application form:

- their own scientific-professional curriculum, duly dated and signed, in which each element useful for assessing qualifications and for carrying out any necessary checks on the veracity of self-certified data is specified in an analytical and precise manner;
- any scientific publications deemed useful for selection (with up to a maximum of 30 contributions);
- any documentation pursuant to art. 4 - paragraph 2 - letter c) of the present announcement and any other documentation useful for evaluation purposes;
- a valid identity document and, if required, the Italian tax code.

Files in .pdf format must be free of macro-instructions and executable codes, and must have a maximum capacity of 30 MB;

6. It is forbidden to submit to documents and publications that have already been submitted for participation in other selection procedures organized by the University of Pavia.

7. Applications that are not signed, not dated and do not meet the necessary requirements will not be considered. Candidates whose application has been declared inadmissible will be duly notified of their exclusion from the selection.

8. The Administration is in no way responsible for the dispersal of communications due to incorrect details on the part of candidates regarding their residency and address, or due to missing or late communication regarding changes to residency and address, or for any technical problems encountered in the online procedure.

#### **Art. 5** ***Examining board***

1. Once the deadline for the presentation of applications for selection has passed, the Director of the Department of Biology and Biotechnologies "Lazzaro Spallanzani" will nominate the examining board. The formal act of nomination will be published on the Department of Biology and Biotechnologies "Lazzaro Spallanzani" web page or noticeboard.
2. The examining board is composed of three teaching staff designated by the Department Board.
3. The examining board must conclude its task within sixty days of the nomination date.
4. Examining board members are not remunerated.

#### **Art. 6** ***Selection procedure***

1. Selection of candidates is based on a joint comparative evaluation of the qualifications presented and an interview, together with a language test.
2. The examining board, in their comparative evaluation, can assign 100 points: 50 for the qualifications held and 50 for the interview.

The 50 points reserved for qualifications are divided on the basis of specific criteria defined in the table below:

TITLE	SCORE
Graduation grade	Up to 2 points
Archievement of a resaerch doctorate	Up to 8 points
Diploma specialization	Up to 1 points
Certificate of attendance at advanced courses	Up to 1 points
Scholarships, contracts or assignments for carrying out research activities in Italy/abroad	Up to 5 points
Knowledge of biomolecular and bioinformatics techniques, for the analysis of population genetics data	Up to 16 points
Pubblications	Up to 17 points

3. The evaluation of qualifications must, in any case, take place before the interviews begin.
4. The results of the assessment of qualifications will be made known to those interested in carrying out the interview, by e-mail to the address indicated on the application form.
5. Candidates who achieve an evaluation of qualifications of not less than thirty-five points are admitted to the interview. **The online interview will take place on February 19<sup>th</sup> 2021 at 10:00 a.m.** The publication of the interview schedule will be considered as constituting notification to candidates who do not receive any other communication from the University administration office.

The interview will focus on the candidate's scientific production and will be organized as follows:

ARTICULATION OF THE ORAL INTERVIEW	SCORE
Evaluation of the research activity carried out by the candidate	Up to 25 points
Analysis of how the candidate intends to carry out the activity related to this research grant	Up to 25 points

6. The examining commission will evaluate, through an assessment of the qualifications and interview, that the candidate possesses the necessary knowledge to carry out the research and, in particular, will constitute a preferential title:
  - Master's Degree in Biology and/or similar;
  - Work experience in a molecular biology laboratory (knowledge of DNA extraction techniques, PCR, bioinformatics programs for population genetics data analysis);
 The candidates' knowledge of the English language will also be verified.
7. Candidates will be considered to have passed the interview if they score more than 35 points.



8. In order to be admitted to the competition tests, candidates must present one of the following, valid, identity documents:
  - a) identity card;
  - b) driving licence;
  - c) passport.
9. Candidates who fail to appear for the admission tests will be considered to have withdrawn from the competition.
10. At the end of the interview session the results will be available at the secretariat of the structure, by contacting the following addresses (0382/985530-email: [rosalba.rivezzi@unipv.it](mailto:rosalba.rivezzi@unipv.it)).
11. The examining board will draw up a report of the evaluation criteria, individual assessments, candidates' overall scores and the ranking list.

#### **Art. 7**

#### ***Formation of the ranking list***

1. The ranking list is drawn up, in descending order, based on the total scores obtained by each candidate in the evaluation of qualifications and the interview. In instances where two or more candidates have the same score, the youngest candidate will prevail.
2. The Department Director, by decree, will ascertain the validity of the competition procedures and approve the ranking list. Candidates who place in the top positions of each ranking list will be considered as winners, subject to confirmation that they meet the requirements for participating in the selection procedure.
3. The winners' ranking list will come into effect immediately and will be published on the noticeboard of the department where the competition was held as well as on the University's official online noticeboard at <http://www-5.unipv.it/alboufficiale/> and on the website of the Department of Biology and Biotechnology at <http://dbb.unipv.it/dipartimento-trasparente-bandi-di-concorso-assegni/>.  
The day successive to the publication of the ranking list on the University's online noticeboard will be taken as the period start date for any eventual appeals.
4. Should a winner withdraw, the candidate not meet the selection participation requirements or in cases where research activities have not commenced within the established period, research grants will be awarded to candidates who meet the criteria, in strict ranking list order.
5. A position on a competition winners' ranking list does not imply any priority for future selection procedures.

#### **Art. 8**

#### ***Publication of the competition procedure guidelines***

1. The University will make public the examining board's evaluation of each candidate.
2. The results of the assessments will be available at the Department Administrative Office and the ranking will be published on the Official On Line University Register at <http://www-5.unipv.it/alboufficiale/> and on the website of the Department of Biology and Biotechnology at <http://dbb.unipv.it/dipartimento-trasparente-bandi-di-concorso-assegni/>.

**Art. 9**  
**Acceptance of research grants**

1. Winners should send to the Department of Biology and Biotechnology the following documents within the final deadline indicated in the letter of communication:
- a) a declaration of formal acceptance of the research grant via the form available at <http://www-assegni.unipv.it/modulistica-assegnisti/>;
  - b) a photocopy of a valid identity document;
  - c) photocopy of the Italian fiscal code;
  - d) copy of insurance form with the receipt of payment;
  - e) form for tax and social security declarations and indication of the bank details.

Winners must also provide a declaration that adheres to articles 46 and 47 of Presidential Decree dated 20 December 2000, n. 445 that includes the:

- a) date of birth, residency and citizenship;
- b) degree certificate (course duration not less than 4 years, as established by the teaching regulations in D.M. n. 509/1999) or a Masters degree/specialisation (pursuant to D.M. n. 509/1999 and n. 270/2004).

Winners - Italian, EU and non-EU citizens - in possession of a qualification awarded overseas (in a non-EU state), must provide a photocopy of their degree certificate, translated and legally validated, together with a declaration of value, certified, translated and legally validated, complete with an indication of the examinations taken, relative marks and course duration.

The declaration of value legal is issued by the competent Italian diplomatic representatives in the country where the institution that made the award is based.

- c) a doctorate if held, specifying whether the candidate benefited from a scholarship during the course and the duration of the scholarship (as set out in the preceding lett. b);
- d) candidates should not be in receipt of another research grant for conducting a research, nor be contracted to collaborate in research activities;
- e) candidates should not hold concurrently the research grant and any form of scholarship or research fellowship unless they are awarded by national and overseas institutions for the purposes of supplementing, during an overseas assignment, the research activities;
- f) candidates should not hold a substitute teaching position in the schools; the research grant will be suspended in such case;
- g) candidates should be committed, if they intend to undertake an occasional work activity, to require, subject to complete fulfilment of their tasks and provided the conditions of art. 18 paragraph 5 of the grants' Regulation, the prior written authorisation of the teacher in charge of research, and of the Director of the structure where the research will be developed;
- h) candidates should not be enrolled, for the entire duration of the contract referred to in article 10 of this call for applications, on degree courses, specialist or short Masters course, doctorate courses benefiting from a scholarship or medical specialisations, in Italy or overseas, or on University Masters degree courses;
- i) candidates should not be related by marriage, consanguinity or affinity, including fourth degree relations, to teaching staff from the department/research centre or institution that is proposing to offer the contract, the Dean, the Director General or member of the University Administration Board pursuant to art. 18, comma 1, lett. b) and c) of Law n. 240 dated 30 December 2010;

- j) candidates should state whether they are employed at a public body referred to in comma 6, art. 2 of this call for applications and, if they are employed in such a capacity, to request being placed on leave without remuneration for the entire duration of the contract for which they receive a research grant.
- 2. Candidates who have successfully passed the selection procedure but who do not express a desire to accept the research grant for the conducting of research activities by the deadline indicated at comma 1, will forfeit their right to the grant.
- 3. The Administration office reserves the right to check the veracity of that contained in winners' declarations. Should such declarations prove to be false, the candidate will forfeit all the benefits arising from the use of said documents and false declarations will be annulled.

#### **Art. 10**

##### ***Conferment of the research grant***

1. Research grants for the conducting of research activities are awarded under private law contracts in which contractual rights and obligations are stated. The contract will be stipulated within three months of acceptance. This type of contract does not constitute, in any way, a wage labour relationship.
2. Successful candidates will establish a participatory relationship with the University focused on the conducting of research activities. This relationship does not form part of the institutional structure of university teaching and the role of university researchers and cannot be considered useful in terms of gaining employment in Italian universities and university institutes.
3. Research grants, without exception, become effective from the first day of the month that succeeds that in which the contract was stipulated.
4. Deferments from this start date will only be authorised for successful candidates who can document that they were pregnant, recovering from giving birth or suffering from a serious illness on the date they were notified of the awarding of the research grant.
5. Candidates who are allowed to defer the start of their research activities must present to the Administration office a medical certificate in support of their claim for deferral. Candidates awarded research grants must begin their research activities on the first day of the months that succeeds the end of the deferral period.
6. Successful candidates who do not begin their research within the established deadline will forfeit their right to a grant.

#### **Art. 11**

##### ***Conducting research***

1. The activities of research fellows will be overseen by a team leader, appointed by the relative department, and will focus on activities closely related to a research programme, or a phase of this programme, and will not be concerned with the mere providing of technical support for the conducting of the research programme. Research activities will be defined in collaboration with the team leader and attached to the contract, referred to in article 10, of which it will be an integral part.
2. Research fellows will normally undertake their activities in the department where the team leader is based, making use of the instruments and services available there. Provided the team leader gives his/her consent, research activities may also be conducted in other University departments or at other qualified Italian or overseas centres.
3. Under motivated proposal of the Department, in accordance with the research Leader, holders of research grants related to scientific-disciplinary fields of medical-clinic area, may undertake an assistance activity in support of the teacher in charge of the project, only if it is directly functional to the needs of the research project. This activity will take place in the manner and within the limits stipulated in the contract and, in the case of activities in Heath Companies, by special agreements between the University and the Companies themselves.

#### **Art. 12**

#### ***Mobility of research fellows***

1. The Director of the department that has offered the contract may, prompted by the project team leader, authorise research fellows to carry out study missions in Italy or overseas aimed at the establishment of research programmes and/or presentations to scientific conferences.

#### **Art. 13**

#### ***Evaluation of research activities***

1. Research fellows must, at least 30 days before the end of each year of activity, present to the Board of the department where the research is conducted a written report of the research undertaken, together with the team leader's appraisal. The Board will evaluate the merits of the research activities.

#### **Art. 14**

#### ***Insurance cover of research fellows***

The University of Pavia provides its research fellows with:

1. adequate protection INAIL against accidents through the mechanism of "management on behalf of the State" under D.P.R. dated 30 May 1965, n, 1124;
2. Insurance coverage for risks arising from Civil Responsibility.
3. The research fellows must provide, under their responsibility:
  - The insurance coverage for accidents, as recommended by the University;
  - The Civil Professional Responsibility insurance coverage related to health care, for holders of research grants related to the scientific-disciplinary sectors of medical-clinic area who perform assistance activities in support of the teacher responsible for the project.

## **Art. 15**

### ***Research fellows' teaching activities***

1. Subject to the scientific manager's authorisation, teaching assignments may be conferred to the research fellows in possession of research doctorates or specialist qualifications in the medical field pursuing Art. 23 of Law dated 30.12.2010, n. 240, with limit of 36<sup>1</sup> hours per academic year.
2. Subject to the team leader's authorisation, research fellows may conduct teaching activities/tutoring with limit of 36<sup>2</sup> hours per academic year.
3. Research fellows' teaching activities must not interfere with their research.

## **Art. 16**

### ***Incompatibility***

1. Research grants cannot be granted to candidates who already hold other research grants or grants of collaboration to the research activity.
2. Research grants are incompatible with enrolment for the entire duration of the contract referred to in this call for applications, on degree courses, specialist or short Masters course, doctorate courses benefiting from a scholarship or medical specialisations, in Italy or overseas, or on University Masters degree courses;
3. Research grants cannot be awarded to candidates related by marriage, consanguinity or affinity, including fourth degree relations, to teaching staff from the department/research centre or institution that is proposing to offer the contract, the Dean, the Director General or member of the University Administration Board;
4. Research grants cannot be held concurrently with any form of scholarship or for research activities unless they are awarded by national or overseas institutions for the purposes of supplementing, during an overseas assignment, the research activities;
5. Research fellows may not accept a substitute teaching position in the schools; the research grant will be suspended in such case.
6. Subject to the team leader and Department Director's written authorisation, research fellows may accept occasional working contracts if:
  - these do not interfere with their research activities;
  - these are compatible with the research activities;
  - these do not involve a conflict of interest with the research activities.

## **Art. 17**

### ***Interruptions***

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<sup>1</sup> For the academic year 2020/2021, just resolutions of the governing bodies of the University, the limit set by art. 15, paragraph 1, is raised to 60 hours

<sup>2</sup> For the academic year 2020/2021, just resolutions of the governing bodies of the University, the limit set by art. 15, paragraph 2, is raised to 60 hours.

1. Research activities may be interrupted, provided notification is given, should research fellows fall pregnant, need to recover after giving birth or suffer from a serious illness
2. The overall duration covered by the research grant cannot be reduced because of interruptions referred to in the previous comma.
3. The research grant will be suspended during periods when research activities are interrupted.

**Art. 18**  
***Termination of the contractual arrangement***

1. The contract between the University and the research fellow will be terminated, without notice, in the following cases:
  - a) unjustified delay to commencing research activities;
  - b) violating the current incompatibility regulations concerning the awarding of research grants for research activities;
  - c) a negative evaluation of the research activities by the board of the department where the research is conducted, in instances of multi-year grant awards.
2. The team leader may communicate serious shortcomings, in writing, to the research fellow. The department board may decide to terminate the contract if the research fellow's justifications are deemed unsatisfactory.

**Art. 19**  
***Withdrawals***

1. Research fellows who wish to withdraw from the contract should communicate their decision to the department in order for the subsequent measures to be taken.

**Art. 20**  
***Return of certificates***

1. Candidates should arrange, at their own expense, for their degree certificates and published works presented during the selection process to be returned once three months have passed since the publication of the ranking list.
2. Once six months have passed since the publication of the ranking list, the University cannot in any way be held responsible for the documents and published works presented by the candidates during the selection process.

**Art. 21**  
***Handling of personal data***

1. The personal data provided by the candidates in their applications, pursuant to General Data Protection Regulation – Regulation (EU) 2016/679, shall be processed for the purposes of managing the selection procedure and the contract. Selection

procedure manager is the Director of Department of Biology and Biotechnologies "Lazzaro Spallanzani", Prof. Marco Biggiogera.

2. Candidates are entitled to the rights stated in the decree mentioned above regarding access to personal data, its modification, updating, integration, cancellation or regarding inaccurate, incomplete or illegally-collected data, as well as reserving the right to oppose any use of the data other than the institutional purposes stated above.

**Art. 22**

***Head of administrative procedures***

1. Pursuant to article 5 of the Law dated 7 August 1990, n. 241 and subsequent modifications and integrations, the Head of Administrative Procedures overseeing the individual competition tests referred to in this call for applications is Dr Livia Bertoni – Department of Biology and Biotechnologies "Lazzaro Spallanzani" - 9, Ferrata Street – PAVIA – phone no +39 382 986446.

**Art. 23**

***Reference regulations***

1. Though not explicitly stated in this call for applications, current laws and the University's own internal regulations will be applied.

Pavia, protocol date

THE DIRECTOR  
Marco Biggiogera  
(digitally signed document)